

## APPENDIX A

### **BUDGET & PERFORMANCE PANEL WORK PROGRAMME** **2012/13**

<b>Matter for consideration</b>	<b>Officer responsible / External</b>	<b>Date of meeting</b>
2012/13 Revenue and Capital Outturn	Financial Services Manager	10 September 2013
Qtr 1 Financial Monitoring Report	Financial Services Manager	10 September 2013
Qtr 1 Corporate Performance Monitoring Report	Head of Governance	10 September 2013
Salt Ayre Sports Centre Update	Head of Health and Housing	10 September 2013 (interim reports to be provided as necessary)
Customer Comments, Compliments and Complaints Policy and Guidance	Head of Environmental Services	22 October 2013
Qtr 2 Financial Monitoring	Financial Services Manager	5 November 2013
Qtr 2 Corporate Performance Monitoring Report	Head of Governance	5 November 2013
Treasury Management Strategy	Financial Services Manager	4 March 2014
Qtr 3 Corporate Performance Monitoring Report	Head of Governance	4 March 2014
Qtr 3 Financial Monitoring	Financial Services Manager	4 March 2014
Partnerships Update	Head of Governance	TBC
Monitoring of Service Level Agreements with Voluntary, Community and Faith Sector Partners, and Arts/leisure Partners	Head of Governance	TBC once new commissioning arrangements have been agreed
Empty Houses, Voids, and why properties are in need of repair	Head of Environmental Services	TBC once more information is provided by

		members
Update Building Control Service Area	Head of Regeneration and Planning	TBC
Budget Overspends/Variances	As required	As required

### **Invitations to Cabinet Members**

<b>Cabinet Member and area of responsibility</b>	<b>Issue</b>	<b>Date of meeting</b>
Councillor Sands (Cabinet Member for Arts and Culture) and Councillor Barry (Cabinet Member for Voluntary Sector)	To discuss partnerships within their respective portfolios.	TBC

### **Briefing Notes**

<b>Matter for consideration</b>	<b>Date Circulated</b>	<b>Officer responsible</b>
Lettings of Council Buildings	26 March 2013	Head of Resources
Shared Property Services with Lancashire County Council	26 March 2013	Head of Resources